



## **Health and Safety Policy**

### **Accidents and Reporting**

All accidents will be recorded using the Accident / Incident Form, detailing time and place, persons involved and nature of the accident and/or injury. People who are injured must only be treated by fully competent and trained personnel. All details of treatment administered must be detailed on the Accident / Incident Form.

All involved personnel may be required to assist in any investigations following the accident. The Accident / Incident Forms can be obtained from any FC Burbage coach.

### **Alcohol & Drugs**

The club accepts that the decision to drink Alcohol within the limits of the law is a personal affair, however it actively discourages any inappropriate use of alcohol or drugs where they affect either personal ability to perform a role adequately or where the person is no longer in control and adversely affects other people and their safety, particularly minors.

No club representative should undertake any role within the club where their behaviour is or appears to be impaired by alcohol or substance abuse. Offenders will be asked to withdraw immediately and will be subject to normal Club disciplinary procedures.

### **Behaviour**

FC Burbage expects all its representatives to behave in a reasonable manner to all other club members and visitors. Politeness and good manners engender an open and friendly atmosphere. Parents are responsible for their children & actions at all times.

### **Emergency Procedures**

In the event of an emergency where you would be required to evacuate the playing area you must leave the playing area and assemble in the main car park.

It is the responsibility of the Coaches at the club to do a roll call and to report back to a member of the committee that all are present and correct.

## **First Aid Assistance**

The priority in a medical emergency is to administer speedy and efficient first aid and seek qualified medical assistance. First aiders are trained by the club and are present at all matches. They are not authorised to dispense any medication, including pills, potions and lotions.

## **Hazard Reporting**

Please report any hazards seen to a member of the club, coach or committee member.

## **Health and Safety Training**

The club does provide training as and when needed in both Health and Safety and Coaching, these also include Child Welfare, Equity in coaching and a number of other specialist courses which may be available on request.

## **Risk Assessments**

These are intended to identify hazards that may be present before matches are played and are an important part of the risk management strategy of the club.

Coaches are required to carry them out periodically at both home and away matches to ensure the safety of all players and spectators. The draft version can be found on the club website under the policies section.