



COMPLAINTS PROCEDURE

In the event that any member feels that he or she has suffered discrimination in any way or that Club Policies, Rules or Codes of Conduct have been broken they should follow the procedures below.

They should report the matter to the Club Welfare Officer or another member of the Committee.

The report should include:

- Details of what, when, and where the occurrence took place
- Any witness statements and names
- Names of any others who have been treated in similar way
- Details of any former complaints made about the incident, date, when and to whom made
- A preference for a solution to the incident

The Club Welfare Officer or another designated official of the Club will carry out an initial investigation and report to the Club's Management Committee who will decide if the Club's Disciplinary Procedure should be implemented.

If the complaint is with regard to the Club's Management Committee the member has the right to report the discrimination direct to the relevant County Football Association. FC Burbage is registered with the Leicestershire & Rutland County Football Association and their contact details are listed below:

Leicestershire & Rutland County Football Association
Holmes Park
Dog and Gun Lane
Whetstone
Leicester
LE8 6FA

Tel: 0116 286 7828
Email: info@LeicestershireFA.com